

Privacy Notice – Volunteer Data

Please be advised that not all of this data is shared with everyone listed. We only share data required for that particular function and only the minimum required.

What is the service being provided?	Personal Data of volunteers who support the school							
What personal data do we need from you?	Name, address, telephone, email, date of birth, vetting information including DBS							
Who will be using your Personal Data?	Who is the Data Controller ?	Roding Valley High School						
	Who is the Data Controller's Data Protection Officer ?	Lauri Almond (Essex County Council)						
	Are there any Data Processors ?	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>			
	Who are they?	Not Applicable						
What will it be used for and what gives us the right to ask for it and use it?	The Purpose (s):	To provide volunteer services to the school						
	The Legal Condition (s):	<ul style="list-style-type: none"> • Legal Obligation • Consent 						
Who else might we share your data with?	No one							
Will your data be stored in or accessible from countries with no UK-equivalent Privacy Law protections?	NO							
How long will your data be kept?	When will it stop being used?	Once the individual stops working at the school						
	How long after this will it be deleted?	As above						
Our use of the data will be subject to your legal rights (marked if applicable):	Inform	<input checked="" type="checkbox"/>	Access	<input checked="" type="checkbox"/>	Rectify	<input checked="" type="checkbox"/>	Erase	<input type="checkbox"/>
	Restrict	<input checked="" type="checkbox"/>	Portable	<input type="checkbox"/>	Object	<input checked="" type="checkbox"/>	Automate	<input type="checkbox"/>
As you are giving us your data directly:	This is the reason why we are allowed to ask for it and use it:	For statutory purposes to ensure the smooth running of the school						
	This is what could happen if you refused to let us use your data for this purpose:	Not applicable						
Visit the following links for more information about Privacy Law, our obligations and your Rights:								
The ICO Guide to the General Data Protection Regulations 2016 The General Data Protection Regulations 2016								
If you have concerns over the way we are asking for or using your personal data, please raise the matter with our Data Protection Officer by the								

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following means:	
Postal Address	Essex County Council. County Hall. Chelmsford. CM1 1QH
Email	DPO@essex.gov.uk
Phone Number	03330322970
If you still have concerns following our response you have the right to raise the matter with the Information Commissioner's Office:	
Postal Address	Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF
Online Form	https://ico.org.uk/concerns/handling/
Phone Number	0303 123 1113

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