



Welcome

- **Mrs Jenner – Head of School**
- **Mr Price – Year 10 Progress Leader**
- **Mrs Mason – Careers Development Manager**



Year 10 Careers Programme

July 2018

- Thursday 5th July – Hertfordshire University visit and Big Bang Fair visit
- Monday 9th July – CVs & Letters
- Tuesday 10th July – Take your child to work day
- Wednesday 11th July – Mock Interview Day
- Thursday 12th July – Lifeskills, Apprenticeships, Post 16 options, Higher Ideas



Year 10

‘Take Your Child To Work Day’

Tuesday 10th July 2018



Why?

- This is part of your Careers Education and your Work Related Learning programme
- Work experience is vital for future employment
- In the Sixth Form you will participate in further experience.



For Students, it's more than a fun day. It's an opportunity to:

- See the skills you need in today's workplace
- Develop an appreciation for your parents' careers and roles in supporting your family
- Start exploring your career options in a practical way and gain a better understanding of just how many career choices are open to you



For parents, it's helping prepare you for the future. They can:

- Participate in a shared experience with you
- Begin talking with you about careers based on actual experiences
- Enrich your experience with discussions before, during and after the workplace visit.



What do I need to do now?

- Talk with your parents
- Agree who you will be going to work with
- Fill in the consent form and return it to your Form Tutor



I don't have a placement what shall I do?

- My parent's can't take me to their work place it isn't suitable.
- Do you have a friend or relative that can take you to work with them?
- If you cannot go to work with a parent, friend or relative then you need to come to school as usual.



Deadline

Return your reply slip and form no
later than

Wednesday

9th May 2018



At Work

While you are at work, you will complete a booklet called:

MY WORK SHADOWING DAY JOURNAL

Here you can record what you have done and what you have learned. Your Form Tutor will give it to you prior to the day and explain it to you.



Your Journal

- Find answers to questions about the organisation you are visiting
- Interview someone who works there
- Keep a diary for the day
- Write a report
- Think about your future hopes, dreams, ambitions



Prizes....

- After the day itself, your Form Tutor will collect in and check your Journal – there will be certificates, prizes and Bonus points for the best ones in each class.
- You will also do some follow up work based on these during your careers week.



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Big Bang Fair

Thursday 5th July

- 2018 is the Year of Engineering
- Skills shortage in STEM Careers
- University Visit included
- £5.00 contribution



Mock Interview Day

Wednesday 11th July

- Students will be prepared for this day on Monday 9th July. They will write CVs and letters and have interview technique lessons.
- Students do not have to wear school uniform they should dress smart as they would for an interview. Do not purchase something new as their uniform is suitable.
- They will be allocated an interview with an employer either at their premises or in the school hall.



Reminder – Key Dates

Take Your Child To Work Day

Tuesday 10th July 2018

Return your form no later than:

Wednesday 9th May 2018



If you require any further information about any of the events planned.

Mr T Price, Year 10 Progress Leader

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Mrs D Mason, Careers Development Manager

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