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Head of School: Mrs S Jenner
Executive Headteacher: Mr P Banks



Roding Valley
HIGH SCHOOL

December 2017

Dear Parent/Guardian

RE: Year 7 Christmas Shoe Box Church Service – Tuesday 12th December 2017

I am writing to inform you that on Tuesday 12th December 2017, Year 7 students will be attending a Christmas church service at St Mary's Church Loughton. Students attend school at normal time then they will walk to the church with their form tutor and will be there throughout Period 1 (09.00am – 10.00am). They will then return at the end of period 1 and the rest of the day will run as normal.

The service will be a celebration of Christmas, with carols and readings. Students have been asked to fill a shoe box with children's toys and essential items such as hats, gloves, toothbrush, flannel etc. for the Shoe Box Appeal. These will be taken to the church as a gift from the school, delivering the message that our students are thinking of others less fortunate at this time of year.

If you do not wish your child to go to the church please contact us and we will organise alternative arrangements.

Please do not hesitate to contact myself or Ms Williams if you have any queries.

Yours faithfully

Mrs M Cain
Head of RE/SMSC

Ms T Preston
Head of Faculty

