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Head of school: Mrs S Jenner
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Roding Valley HIGH SCHOOL

October 2017

Dear Parents / Guardians,

I am writing to you as the Head of Modern Foreign Languages at Roding Valley High School and as your son's/daughter's teacher of Spanish. I took over the classes during the summer term and have identified areas in which the pupils need to focus to achieve a good grade in their Spanish GCSE.

As you will understand, we are aiming to achieve the best possible grades for students in the GCSE MFL examinations. To support this preparation, particularly for the speaking examination, I have arranged additional support sessions on Mondays between 3.15-4.15pm. It is vital that your son/daughter attends these sessions when required to do so. I have explained to the students that if they cannot come on Mondays due to other support sessions, I will be flexible in arranging other sessions. However, this will be in exceptional circumstances.

All homework will be put on Show my Homework weekly and will be relevant to the topics we are studying but I would like to highlight how important it is that they work at home to do not only the homework set, but extra preparation and study.

I will be contacting individually the parents of some students who do not currently seem to have the appropriate work ethic to ask for support in encouraging their child to do the best thing for their future and attend these sessions regularly.

I would like to thank you in advance for your support.

Yours faithfully,

P Melvin
Head of MFL

Mrs L Routledge
Head of Faculty